

AGM PAC Ecole Du Pacifique Minutes Nov 2nd 2023

Call to order 6:09pm

Attendance :

In-Person – Melanie Vallieres, Tanya Staunton, Alistair Ellis, Ione Smith, Natalie Gerum (minutes)

Zoom – Chloe Delany, Melanie Cloutier, Tom Folinsbee

Agenda

1) Principal's Update:

- a. Melanie has nearly completed updating the school's emergency protocol. She is waiting on a few comfort kits from the new Maternelle families, but it is almost complete. She asked whether the kits should be returned to families upon Grade 7 graduation – agreed they should be.

Action – Melanie will return comfort kits to Grade 7 students at the end of the year, and will return any remaining comfort kits to families of high school students

- b. Melanie has requested additional hours for EA support at the school (20.75 hours). She posted the position and received 3 applications. These candidates are currently being interviewed. She has also requested increased cultural support hours. When she finds out how many hours are approved, and who is able to be hired for these positions, they will decide whether to combine the hours into one position or separate them.

Action – Melanie will report back on these staffing updates when she has new information.

- c. Melanie has applied for extra funding through the PLOE (intended to support French communities as minorities in BC) to update the literacy materials and books available to students (specifically the GB+ reading resources)
- d. After our last meeting, Melanie collaborated with staff to come up with new ideas to enhance recess time and the play areas of the school. The following ideas have been generated, and the following individuals have volunteered to pursue it further – please note, we are still looking for other folks to support these activities.
 - i. Mud Kitchen – Natalie Gerum (and Raphael Shay) – Melanie V will also liaise with Les Petits du Pacifique
 - ii. Gaga Ball Court – Melanie Vallieres (?)
 - iii. Ballon Poire – Melanie Vallieres (?)
 - iv. Tether Ball – Melanie Vallieres (?)
 - v. Ground Art Activities (e.g. labyrinth) – Melanie Vallieres (?)
 - vi. Disc Golf – Natalie Gerum

vii. Four Square – Melanie Vallieres (?)

Action – the responsible individuals will provide an update at the next meeting, and there is the potential to look towards organizing a school work party to make some of these happen

- e. Herve has purchased a subscription to a magazine, and was looking to be reimbursed. Tanya reviewed the reimbursement process.

Action – Tanya will reimburse Herve

- f. **Lunch Program** – Melanie provided an update that approx. 22 families have contributed funds into the lunch program. The students enjoyed the first meal – continuing with Run With Soup was discussed and decided to be good for now (allergy considerations, nutrition, ease of delivery). SchoolCash has been an easy system to use. However, the gap in funds from some families may be from forgetting, or the system only allowing them to contribute for a certain number of weeks.

Action – Melanie will continue to send out reminders in the Sunday emails for parents to contribute money to the lunch program through SchoolCash. At the next meeting, we will discuss the program and whether funding is required from the PAC to make up the difference.

2) **Vegetable Fundraiser (lone)**

- a. The fundraiser was determined to be a general success. However, many orders (upwards of 20%) came in well after the deadline. Because of the tricky nature of e-transfers, this is resulting in lone having to reimburse some families. Families who ordered late will be able to purchase bundles on a first come, first serve basis on pick up day. The pick up date is still TBD. Final amount raised TBD.

Action – Melanie will contact the vendor to find out the pick up date, and will send that information to the PAC as well as all families. PAC volunteers will be needed to help distribute the vegetable bundles.

3) **Visit from Jacques Dufresne (Alistair)**

- a. JD's visit is confirmed to be Thursday November 23, 2023. There were email issues encountered in communicating with him (similar issues have been happening with Melanie's email address when replying to threads – **action – Melanie to investigate**). The meeting with parents will be from 5:30pm ??? (snacks/pizza, then 6pm start) to whenever he has to leave to catch the 8:55pm ferry. There is significant concern that he is not familiar with the responsibilities of school trustees, the operations of the CSF, and our community/school. These issues need to be addressed during the meeting.

Action – the following actions will be completed by the following individuals, and some actions still need support.

- 1. Agenda – Natalie will circulate a Google doc agenda outline with time allotments to the PAC, and the PAC will populate it**
- 2. Timing – the start and end times of the parent meeting need to be confirmed by the PAC**
- 3. School Visits – Melanie and Alistair will coordinate to provide opportunities and encouragement for JD to visit our schools. Ione has volunteered to show JD Chatelech High School**
- 4. Informing School Admin – Melanie will inform EDP teachers, and Chatelech admin and teachers about the possibility of visits and tours.**
- 5. Informing Families – Melanie will send out a ‘Save the Date’ for this meeting in her Sunday emails between now and the visit.**
- 6. Child Minding – Melanie will include in her Sunday email that any families requiring child minding for this meeting to please inform her by Friday November 17th, 2023. The PAC will help to facilitate finding older students for child minding**
- 7. Refreshments – Natalie will coordinate refreshments for the family meeting**
- 8. Dinner – will JD be joining the PAC for dinner? Will dinner be offered to any families attending the meeting? TBC**

4) Treasurer – considerable conversation around the possibility of switching banks, treasurer processes, and the need for Tanya to be able to step away from the role. Through discussion, it was decided that treasurer processes should remain consistent while the new treasurer is onboarded, and then changes could be considered. Tom Follinsbee has decided to not be treasurer for the PAC. Names of potential candidates were suggested.

Action – Alistair will approach potential candidates to be treasurer. Natalie will amend the PAC composition document once a new treasurer is found.

5) Fundraising – many ideas were suggested for 2023-2024 fundraising calendar. It was identified that there are many good ideas every year, however, they require someone to take on the idea/campaign and run with it. The following ideas have been suggested with the following folks attached –

- a. Canada Post – Alistair**
- b. Purdy’s Holiday Chocolate Fundraiser – Chloe and Natalie**
- c. Valentine’s Family Dance – Natalie**
- d. Colibri Snack Bags – Natalie**
- e. Nougatine Baking - ???**
- f. Celebration de la Francophonie en Mars – Natalie**

g. Badminton Tournament – Tom

6) **Missy D Performance** - Natalie checked in with the group as to whether there is still interest in pursuing this. Tanya suggested contacting Cecile to learn more about the Francophone Cultural Funding for SD46. Natalie will continue to pursue this.

Meeting Adjourned – 7:26pm